

**REQUEST FOR PROPOSALS (RFP)
DEVELOPMENT CODE UPDATE
FOR THE CITY OF STOCKTON, CALIFORNIA
(PUR 21-009)**

ADDENDUM No.1

DATE: 4/15/21

To All Potential Bidders:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each proponent's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

PLEASE NOTE THE FOLLOWING CHANGES TO RFP DEVELOPMENT CODE UPDATE FOR THE CITY OF STOCKTON, CALIFORNIA (PUR 21-009)

1. Is there a recording or transcript of the pre-proposal conference?

No.

2. Is electronic submittal to the City Clerk before April 22, 2021 at 2:00 pm sufficient?

Submissions received at 2:00 p.m. or earlier will be accepted.

3. If submitting electronically, submittal of hard copies and one USB is not required, correct?

Correct.

4. Section 3.0.5, Individual Qualifications and Experience, page 25 of the RFP, states, "Provide up to three examples of recent agency projects completed (or ongoing) by the proposed team (include all staff members and sub-consultants)" Is that a limit of three examples for the proposing team or a limit of three examples from each firm on the team?

The limit is three examples for each firm on the team.

5. Section 3.0.10 Corporate Structure, Organization, page 26 of the RFP, states, "Describe how your firm is organized, noting major divisions and any parent/holding companies, as well as brief history of the firm and all personnel potentially to be involved in the project

including all sub-consultants." Does this mean to provide the organization, history, and personnel of the prime consultant and to identify sub-consultants, or does the organization, history, and potential personnel for each sub-consultant need to be included?

Please submit history and potential personnel for each sub-consultant along with the prime.

6. Section 3.0.10 Corporate Structure, Organization, page 26 of the RFP, states, "Designate the Principal in Charge and other key personnel. Include resumes. Also provide a description of the experience your firm has had with similar processes." This type of information is also requested Sections 3.0.4, Project Team, and 3.0.5 Individual Qualifications and Experience. Is it sufficient to cross reference the information in previous sections?

Yes, you may cross reference the information in previous sections.

7. Is there a target budget, or budget range for the project?

No, the City does not have a target budget or budget range.

BIDDER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name _____

Contact Person _____

Signature _____

Date _____

Proposals Due – Promptly by **2:00 P.M., Thursday, April 22, 2021**, in the office of the City Clerk, first floor, City Hall, 425 North El Dorado Street, Stockton, California 95202-1997 or electronically to city.clerk@stocktonca.gov.

-----City of Stockton Use Only below this line-----
Addendum acknowledged and signed? _____ (Procurement Specialist's initials)